



**BELMONT PRIMARY SCHOOL**  
**Nappy and Changing Policy 2016**

**Date of Approval by Governors:** .....

**Signed by Chair of Governors:** .....

**Date of Review: November 2016**

**Date of Next Review: November 2018**

## **NAPPY CHANGING AND TOILETING POLICY**

This policy has been devised in response to the increasing number of children entering EYFS who are not fully toilet trained.

### **Statement of Intent**

Some children will still be wearing nappies / pull up trainer pants when they start Nursery and other children will have 'accidents' from time to time. This, consequently, means that the children will need to be changed.

### **Aim**

All staff will follow our procedure which will respect the child's feelings, fears and dignity when they are being changed.

### **Procedure**

- The home / school agreement to be signed by parents / carers of all children entering the Foundation Stage;
- Parents / carers will be responsible for providing all nappies / 'pull ups', wipes, and nappy sacks for their child;
- Only employed Belmont staff are responsible for changing children;
- A child will be taken to the toilet area to be changed;
- They will be encouraged to lie down on a changing mat;
- All staff will wash their hands before changing a child;
- The staff member will notify another staff member that they are changing a child;
- Appropriate gloves will be worn by staff when changing a nappy and / or clothing;
- Soiled nappies and gloves will be disposed of in a nappy sack and placed in a lidded bin;
- A child's clothing will be placed into a plastic bag to be taken home and the spare clothes will be given. The spare clothes will be washed by the parent and returned to school;
- The changing mat will be wiped down with an antibacterial wipe;
- A record of all nappy / clothing changes will be kept in the Nursery and Reception classes.

## HOME / SCHOOL AGREEMENT

I, the parent / carer of \_\_\_\_\_ agree that:

- I understand that it is not the role of the school to toilet train my child but that school staff will support my child during this stage;
- My child will arrive to school in a clean nappy / 'pull ups' or I will change it upon arrival if necessary;
- I will report to staff any changes in my child's routine or skin care;
- I understand and agree to the procedures that will be followed when my child is changed at school.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

The school agrees to changing a child during a single session should the child soil themselves or become uncomfortably wet.